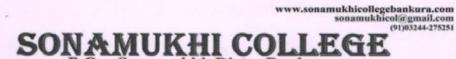
7.1.10

The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.



). - Sonamukhi, Dist. - Banku West Bengal, India - 722 207

NAAC : 8(2.37) 2016 - 1st Cycle

AISHE:: C-44762

To whom it may concern

7.1.10

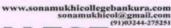
The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

Claimed HEI Input:

- 1. The code of Conduct is displayed on the website
- 2. There is a committee to monitor adherence to the code of conduct



Principal Sonamukhi College Sonamukhi, Bar





SONAMUKHI COLLEGE

West Bengal, India - 722 207

From : Dr. Bappaditya Mandal Principal NAAC : B(237) 2016 - 1st Cycle

AISHE :: C-44762

Report/Policy document on environmental awareness and energy usage

· Green Audit

Green Audit result of Sonamukhi College has been prepared by District Co-ordinator, Bankura, WB, Bio-Diversity Board on 28/10/2021 based on visit to the College campus, checking records and interactions with faculty, non-teaching staff and students. No intrusive study was conducted during the audit. The audit result presents greens initiatives taken up the institutions and provides suggestions and recommendation to improve environmental sustainability.

Green College Campus

Sonamukhi College management is inclined more towards protecting the natural resources. On this context, they have taken initiative in tree plantation and gardening the college campus. These asserts the passion towards greenery and also we have a regular practice to grow flowering plants and medicinal plants.

· Awareness Programme on Social Outreach

Our college organizes various outreach programmes aiming to create awareness about literacy, health issues, gender issues and environment. NSS and NCC students tried to make the villagers understand the importance of these outreach programme. The villagers were benefitted a lot by these campaign.

• Beyond the Campus Environmental Promotional Activities

Sonamukhi college has reach culture of environmental promotional activities under the society-connect programme of the college mainly through NSS and NCC students. Even during the pandemic situation ,activity was carried out with students by designing the posters and spreading awareness by campaigning. During 2019-20 the college has organized the following environmental programmes beyond the campus-

- i) Parthenium uprooting on 26/06/2019
- ii) Tree plantation on 20/09/2019
- iii) Swachhata Pakhwada on 7/12/2019
- iv) Plantation Programme outside the College on 5/06/2021
- v) Covid Awareness Programme on 27/06/2020
- vi) Plogging Run Programme on 2/10/2020

Apart from that, the college has organized seminars and webinars as a commitment towards environmental protection. In different times clean and green villages drives in nearby villages like muslo, shiberbandh have been taken.



Principal
Sonamukhi College

www.sonamukhicollegebankura.com sonamukhicol@gmail.com (91)03244-27825)



SONAMUKHI COLLEGE

West Bengal, India - 722 207

NAAC : B(2.37) 2016 - 1st Cycle

AISHE :: C-44762

7.1.10 – The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard.

CAMPUS CODE OF CONDUCT FOR STUDENTS Sonamukhi College, Sonamukhi, Bankura

- Any types of ragging is prohibited within the College campus and in such cases students may
 drop a written complaint in the Complain Drop Box of the College. If found guilty the
 Institution suspends the concerned students.
- Duty of every student is to attend their classes punctually and regularly as attendance of 75% working days- is a compulsory measure and cheating or copying during examinations is forbidden.
- During the college hour's unnecessary gossip, loitering, smoking, drinking alcohol, using cell
 phones is strictly prohibited.
- 4. No capitation fee is allowed in the college.
- Grievance redressal mechanism of the college is so rigid to control any types of nuisance, social discrimination within the college premises.
- 6. The College Governing Body, the Principal and the Grievance Redressal Cell, Bishakha Cell is strict to control the serious breaches of discipline, misconduct and sexual harassment.
- 7. Academic dishonesty is forbidden and the students are expected to uphold integrity to reach the educational goals.
- 8. Students are to follow the quotes from inspirational philosophers as affixed on college walls.

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Principal
Sonamukhi College
PO-Sonamukhi, Di-Bankura

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www.sonamukhicollegebankura.com sonamukhicol@gmail.com (91)03244-275251



SONAMUKHI COLLEGE

West Bengal, India - 722 207

NAAC : B(2.37) 2016 - 1st Cycle

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CODE OF CONDUCT OF TEACHERS Sonamukhi College, Sonamukhi, Bankura

- 1) Participating in any private coaching class is prohibited.
- 2) In accordance with the noble profession of teaching, the teacher is expected to have a decent and dignified behaviour and conduct.
- The teacher shall always think of educational betterment and refrain from discrimination and disintegration.
- 4) As a vigilant citizen the teacher shall render voluntary service for community development.
- 5) A teacher shall always impart adequate knowledge and guide the students to become an ideal human being.

CODE OF CONDUCT OF NON – TEACHING STAFF Sonamukhi College, Sonamukhi, Bankura

- 1) Regular and punctual attendance for smooth running of college.
- 2) Availability during working hours.
- 3) Maintenance of calm, cool and congenial atmosphere within the campus.
- 4) To take prior permission before being absent from duties.
- 5) Always needed vigilance.

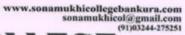
CODE OF CONDUCT OF PRINCIPAL Sonamukhi College, Sonamukhi, Bankura

- 1) As administrator to impart Good Governance.
- 2) Co-ordinating different sectors and committees for developmental planning.
- 3) To ensure equality, justice, unity, integrity and well-being.
- 4) Observance and implementation of orders from Higher Authority from time to time.
- 5) Transparency in every spheres.

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Principal Alle Sonamukhi College
P.O. Sonamukhi, Dt. Bankura

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P.O. - Sonamukhi, Dist. - Bankura, West Bengal, India - 722 207

AISHE:: C-44762

Committees to monitor adherence to the code of conduct

With effect from 2018-19 Academic Sessions

	Anti Ragging Sub-Committee	1	Principal	
		2	Dr Suvrokanti Sinha	
		3	Dr Subir Kumar Choudhury	
18		4	Dr Sadhan Kumar Patra (Convenor)	
10		5	Ms Suvoshree Majumdar	
		5	Sri Debabrata Chatterjee	
		6	Sri Rabi Shankar Sidhhanta	
		7	Ms Lilabati Bhattacharya	

	Discipline & Healthy atmosphere maintainence cell	1	Principal
		2	Dr Subir Kuar Choudhury
		3	Dr Subhrakanti Sinha
		4	Dr Sadhan Kr Patra
22		5	Dr Saikat Dalui (Convenor)
		6	Dr Ratul Saha (NCC)
		7	Sri Suvoshree Majumdar (NSS)
		8	Sri Debabrata Chatterjee
		9	Sri Rabishankar Sidhhanta
		10	G.S. Students' Union/council



Teacher-in-Charge Sonamukhi College Sonamukhi, Bankura





SONAMUKHI COLLE P.O. - Sonamukhi, Dist. - Bankura,

West Bengal, India - 722 207

From: Dr. Bappaditya Mandal Principal

NAAC: B(2.37) 2016 - 1st Cycle

AISHE :: C-44762

Formation of ICC on sexual harassment as per Vishkha guidelines (Earlier as Quick redressal forum for women employees and girl students)

2015-2016 onwards



SESSION 2015-16

XVII. QUICK REDRESSAL FORUM FOR WOMEN EMPLOYEES & GIRL STUDENTS

1. Prof. Sumana Sanyal, Asst. Prof. of Bengali, (Convenor)

2. Prof. Sudhamoyee Kumar, Asst. Prof. of Philosophy,

3. Prof. Subhashree Majumder, Asst. Prof. of Zoology,

4. Smt. Kunti Dom

5. Smt. Boni Roy (morning shift)

2018-19 onwards

	Quick redressal forum for women employeees & Girl Students	_ 1	Principal
		2	Dr Sunita Mukhopadhaya
		3	Dr Sumana Sanyal (Convenor)
21			Ms Sudhamoyee Kumar
		5	Ms Kunti Dom
		6	Ms Boni Roy
		7	Ms Lilabati Bhattacharya
			Students' female representative

2020 onwards

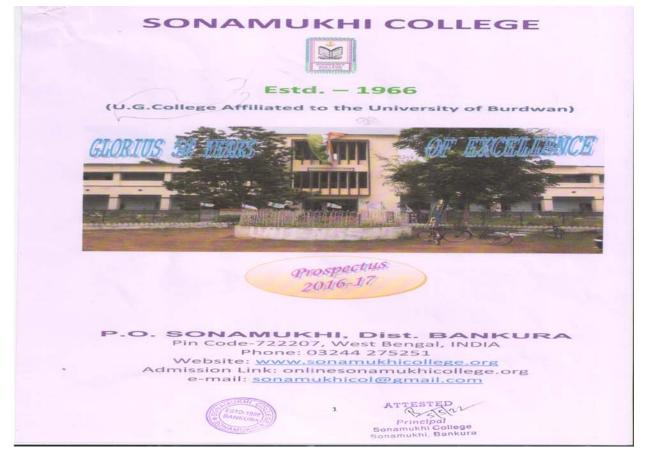
মিটিং রেজল্যুশন বহি MEETING RESOLUTION BOOK

St.	Committee		Members	Designation	Remark
4	Internal Complain Cell as per Visakhu guideline on sextual harasment	.(3	Dr Rappaditya Mandal	Principal	Chairperson
		413	Subhasree Majumdar	Assistant Prof of Zoology	Frankline Offices
		103	Salkat Aich, Durgapur Women's Dev Org.	Gen. Secretary	NGO representation
				Assistant Prof of Bengali	
		w)	Dr Kuheli Mukhopadhyay	Asst. Prof. of Economics	Email vishakhasonamukhico
		vi}	Sk Moinul Haque	Assistant Prof of Bengali	(Fgmail.com
		vii)	Ashok Dhani	SACT-II in Philosophy	
		499	Kunti Dome	Sweeper	
		ix)	Boni Roy	Library Attendant	
		×3	Students' female representative	Con to I Protection to	
		ni}	Students' female representative		when available
		81)	Students' female representative		when available
7			The same		when available

ATTESTED Principal Sonamukhi College Sonamukhi, Bankura

Rules, Regulations and code of conduct

2016-17





- (a) Classes are to be attended regularly and punctually. At least 75% attendance in classes (both Theoretical and Practical) is a must.
- (b) Discipline is to be observed in and outside the classroom to maintain a healthy teaching-learning atmosphere.
- (c) Students should be obedient and humble to the teachers and the staff of the college.
- (d) Students have to participate in all cultural functions, sports and games, N.C.C., N.S.S. developmental social services, conducted by the college.
- (e) Appearing at Class/Unit-Test and Test-Exam is a must. Students have to appear at two Class/Unit-Tests and one Test-Exam in an Academic year.
- (f) Students should carefully observe all rules, orders and measures, issued to them from time to time.
- (g) Students should pay their fees in due dates of each month and appear at all the Class Test/ Test Exams. Otherwise they will not be allowed to fill in Exam. Forms and appear at the respective Final Exam. of the university.
- (h) Students have to return the books, borrowed from the Central Library of the college, within 30 days, failing of which, they are bound to pay the fine of Rs. 1/for the next day and 50 Paise for each subsequent day for default.

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Principal Sonamukhi College Sonamukhi, Bankura

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1966

NAAC: B(2.38) # 1st cycle 2016 (U.G.College affiliated to The University of Burdwan since 1966 & to Bankura University from Academic Session 2017-18)



Prospectus 2017-18

P.O. SONAMUKHI, Dist. BANKURA

Pin Code-722207, West Bengal, INDIA

Phone: 03244 275251

Website: www.sonamukhicollegebankura.com Online Admission Link: sonamukhicollege.com

e-mail: sonamukhicol@gmail.com



Principal Sonamukhi College

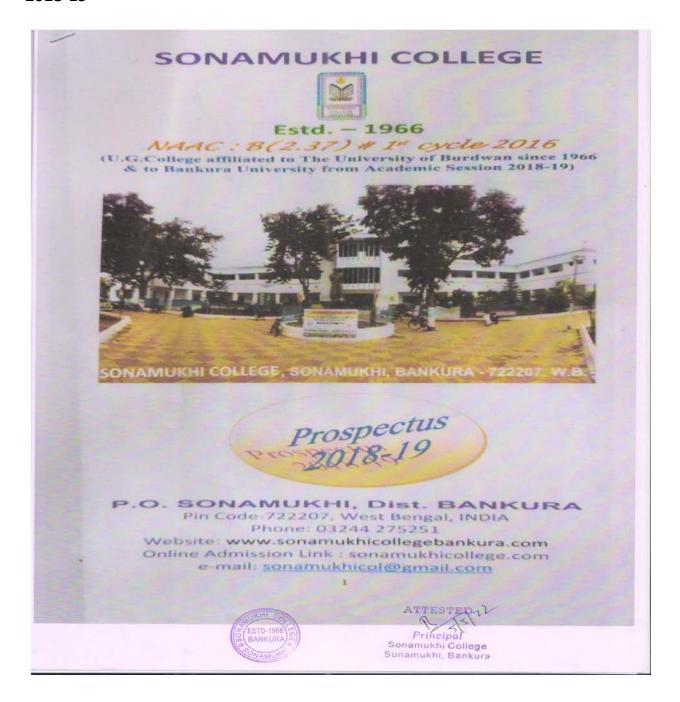
DISCIPLINE

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- (d) Students have to participate in all cultural functions, sports and games, N.C.C., N.S.S. developmental social services, conducted by the college.
- (e) Appearing at Class/Unit-Test is a must. Students have to appear at Class/Unit-Tests before semester Exam.
- (f) Students should carefully observe all rules, orders and measures, issued to them from time to time.
- (g) Students should pay their fees in due dates of each month and appear at all the Class Test/Unit Test Exams. Otherwise they will not be allowed to fill in Exam. Forms and appear at the respective Final Semester Exam, of the university.
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Principal

Principal Sonamukhi College Sonamukhi, Bankura



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Principal

Sonamukhi College Sonamukhi, Bankura

SONAMUKHI COLLEGE



Estd. - 1966

NAAC: B(2.37) # 1st cycle 2016

(U.G.College affiliated to The University of Burdwan since 1966 & to Bankura University from Academic Session 2017-18)





P.O. SONAMUKHI, Dist. BANKURA

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Website: www.sonamukhicollegebankura.com
Online Admission Link: sonamukhicollege.in
****Admission e-mail: smkadmission@gmail.com

1



Principal
Sonamukhi College
Sonamukhi, Bankura

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ADMISSION PROCEDURE

Registration for online application is required for Honours(maximum three subjects) and Programme (Arts/Science/Commerce) courses.

Common information to applicants:

- Reservation including PWD to various courses will be maintained as per (i) Govt, rules and will be automatically done by the software itself.
- Merit-list for the admission to First semester course during 2019-20 Academic Year will be prepared according to Aggregate Marks of five subjects as stated in the para of 'Merit list generation'. The calculation of Aggregate Marks will be done by the software itself on the basis of the decision taken by Sonamukhi College admission committee keeping in mind the Bankura University circular(prevailing) for admission.
- Students, willing to apply for admission to First semester Honours Course, should have at least 45% marks in the subject (selected for Honours) and 45% marks(based on English, Bengali and best three other combinations for WBCHSE and based on English and other best three combinations in ICSE, CBSE or equivalent). Best 5 marks will be treated as aggregate. No mark will be deducted for applicants passed 10+2 level in previous years.
- Students seeking admission to the programme Courses should have minimum pass marks (in case of practical based subject 40% Marks in 10+2 level).
- Seat capacity and fees structure are attached.
- (vi) Mode of payments relating to Admission process Through Payment gateway which will appear at the time of fees deposit.

 Online Payment Gateway (PAYUMoney): Auto generated.

 Payment may be done by Debit card, Credit card or net banking.
- Please upload the correct photo graph & Signature, 10th Admit & Mark sheet, 12th Mark sheet, Caste certificate & PWD certificate (if applicable). Otherwise your application will be cancelled by the online software automatically. No change shall be possible in future.

 (viii) 'Always take print out of application fees deposit, Application form and
- admission fees deposit(if any). These will be auto generated.

 During registration process, students have to put their mobile number and email. Mobile no and email will be used by the college as well as by the University for communication purpose in future

16

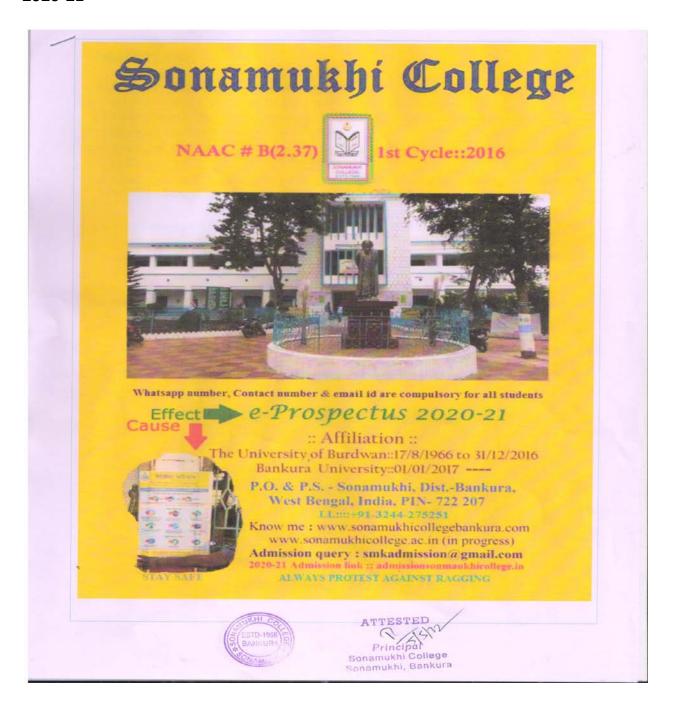
A) Fees for Registration of online application for admission:

Hons. Rs. 200/- including or excluding Programme course & Only Programme Rs. 100/- and Bank Charges

(Extra Service charge & Tax as per rule of payment Gateway)



Principal Sonamukhi College



DISCIPLINE

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- e) Students should be obedient and humble to the teachers and the staff of the college.
- d) Students have to participate in all cultural functions, sports and games, N.C.C., N.S.S. developmental social services, conducted by the college.
- e) Appearing at Class/Unit-Test/Internal assessment is mandatory. Students must have to appear at Internal Assessment in each paper before Semester Examination otherwise they won't be able to appear in the Semester Examinations conducted by the University.
- 5) Students should carefully observe all rules, orders and measures, issued to them from time to time. They are advised to check College website regularly.
- g) Students should pay their fees in online process.



Always Protest Against Ragging.



ATTESTED

Principal
Sonamukhi College
Sonamukhi, Bankura